

Internal Regulations of the Organization Approved for Appointment

Article One

(A) Name of the Organization

Ur Organization for Public Health and Environmental Safety (Non-Governmental Organization)

(B) Definition of the Organization

It is a non-governmental organization that enjoys independent administrative and financial authorities and works with a spirit of responsibility and commitment toward public health and environmental safety in order to enhance human life and protect the environment through scientific, awareness, and sustainable development programs and initiatives.

Its mission focuses on achieving health and environmental justice, and it believes that real change begins with knowledge and collective action. Therefore, it is keen to build local and international partnerships to provide effective and influential solutions based on the principles of transparency, credibility, professionalism, and human solidarity, while fully adhering to international standards, work ethics, and community assistance, as a bridge for communication between science and society, between rights and duties, and between hope and sustainable action

Article Two:

Name and Organization Address

UR Organization for Public Health and Environmental Safety N.G.O

Article Three:

Logo of the Organization



Article Four: Objectives of the Organization

(A) Public Health

Contributing to the improvement of the public health status of society, especially for children and women, through supporting preventive and awareness programs that reduce the spread of diseases, particularly congenital malformations among newborns, chronic diseases, and cancer.

Raising the level of health awareness among individuals and families, with a focus on the most vulnerable and affected groups, especially women and children.

Monitoring and studying the causes of congenital malformations and cancers among newborns, particularly in areas affected by environmental pollution.

Supporting patients psychologically and socially, and promoting a culture of hope and positive adaptation to illness, in cooperation with medical and humanitarian institutions.

Protecting and educating society, especially youth and children, about the risks of drug use and addiction, including conventional (traditional) drugs and digital (electronic) addictions.

Contributing to the provision of accurate health information based on scientific evidence, and encouraging healthy lifestyles and behaviors.

Utilizing the expertise of retired physicians, specialists, academics, and researchers in supporting public health and environmental protection programs, contributing to the transfer of knowledge and experience to younger generations, encouraging the preparation of scientific studies and specialized research focused on cancers, congenital malformations among newborns, chronic diseases and their environmental and health causes, supporting scientific partnerships, conferences, and seminars that contribute to the development of medical and preventive knowledge, strengthening cooperation among researchers and specialists, and publishing specialized scientific studies and research on a regular basis.

Empowering young people and engaging them effectively in health, environmental, and awareness activities, creating opportunities for participation in fieldwork, research, and volunteer activities, and supporting youth initiatives in preparing scientific studies and applied projects related to public health, the environment, and community safety.

Working firmly and proactively to confront cancer through comprehensive awareness programs focused on prevention and community education based on scientific



evidence, raising the level of preventive health awareness in society, and encouraging the adoption of healthy lifestyles that reduce disease-causing risk factors.

Article Four: Objectives of the Organization

(A) Public Health

10. Encouraging the culture of periodic medical examinations and early detection of diseases, especially cancer, due to its decisive role in increasing recovery rates and reducing complications, particularly for children and women.

11. Supporting the principle of the human right to health as a fundamental human right, and working to enhance opportunities for access to preventive and therapeutic health services with ease and fairness. Adopting the principle of health equity as a fundamental pillar in the work of the organization, ensuring care for all patients without discrimination, especially cancer patients, individuals with congenital malformations, and those suffering from chronic and critical medical conditions.

12. Providing special health care for the most vulnerable and affected groups, including the elderly and senior citizens, ensuring their inclusion in health support, awareness, and social programs. This also includes retired patients from governmental institutions, particularly retirees from military and security sectors who were exposed to occupational and health hazards during their years of service, as well as workers in the private sector who have suffered health damage. The organization works to amplify their voices and highlight their health and humanitarian needs.

13. Working to highlight health and humanitarian issues affecting groups harmed by environmental pollution, especially congenital malformations among newborns, through studies and scientific reports that contribute to supporting decisions and policies that safeguard their health rights.

14. Consolidating the principle of health and humanitarian justice for persons with special needs and individuals with disabilities, as they are among the groups most in need of continuous care and support. The organization works to ensure their access to the highest possible standards of health, therapeutic, and rehabilitative care, preserving their human dignity and strengthening their integration into society. It also sheds light on their health needs through studies, research, and reports aimed at improving the quality of services provided to them, and supports initiatives



that seek to empower persons with disabilities and those with special needs to live with dignity and participate actively in society to the greatest extent possible.

(B) Environmental Protection and Enhancement of Its Safety

1. Working to protect the environment and preserve its fundamental components from pollution in all its forms (air, water, and soil), and reducing environmental risks in a manner consistent with international principles of sustainable development and human health.
2. Supporting efforts aimed at reducing sources of environmental pollution and addressing its health impacts through awareness, scientific, and integrated community programs, particularly those related to clean and renewable energy.
3. Promoting a culture of a clean environment as a shared humanitarian and ethical responsibility, and strengthening community awareness of the importance of preserving natural resources for future generations and protecting aquatic ecosystems.

Article Four: Objectives of the Organization

(B) Environmental Protection and Enhancement of Its Safety

4. Contributing to the support of national and international initiatives aimed at mitigating climate change, desertification, and land degradation; enhancing green spaces; and actively participating in the establishment of national forests and productive farms through the Green Army initiative involving all segments of Iraqi society willing to volunteer. The organization also contributes effectively to combating drought and desertification, promoting a culture of voluntary community work, restoring environmental balance in affected areas, and preserving biodiversity.
5. Encouraging the safe and sustainable use of natural resources, and promoting the concepts of rational consumption, clean energy, and environmentally friendly technologies.
6. Implementing continuous awareness campaigns to reduce the use of environmentally harmful materials and encouraging the use of safe and environmentally friendly alternatives.
7. Conducting broad and intensive awareness and educational campaigns to reduce dependence on plastic use and supporting and encouraging the use of biodegradable or recyclable alternatives.



8. Preparing studies and scientific research related to the environment, public health, cancer cases, congenital malformations among newborns, and chronic diseases, as well as providing scientific consultations.
9. Promoting the concept of environmental safety in educational, health, and community institutions, linking it to public health and quality of life; supporting the preparation of studies and scientific research that address environmental challenges and their impacts on humans; and contributing to the development of practical and applicable scientific solutions.
10. Building partnerships with scientific and environmental institutions to enhance the exchange of expertise and develop programs that elevate environmental work in accordance with international best practices.
11. Contributing to the preparation of reports and monitoring environmental and health indicators related to pollution, supporting sound planning and decision-making efforts, and strengthening community responsibility toward environmental protection as a fundamental pillar for achieving health security, human stability, and sustainable development.

Article Five: Means of Achieving the Objectives

First: Ensuring the administrative and financial independence of the organization as an independent and non-governmental entity.

Second: Strategic planning.

Third: Scientific research, monitoring, and documentation.

Fourth: Community awareness and health and environmental education.

Fifth: Capacity building and human resources development.

Sixth: Building partnerships, concluding strategic agreements, and engaging in joint work for the implementation of programs and projects, and exchanging scientific and practical expertise with governmental and non-governmental institutions, universities, institutes, and local and international organizations.

Seventh: Implementing programs and field projects.

Eighth: Scientific media and knowledge dissemination.

Ninth: Governance, transparency, and sustainability.

Article Six: Membership Conditions

The applicant must not be less than 18 years of age and must have full legal capacity.



The applicant must be an Iraqi citizen or a resident in Iraq.

The applicant must agree to the organization's policy, objectives, mission, and internal regulations.

The applicant must have a good reputation and good conduct.

The applicant must not have been convicted of a crime involving dishonor or a non-political felony.

The applicant must complete the organization's membership application form.

Article Seven: Cases of Membership Termination

In the event of death.

Upon submission of a resignation request.

If convicted of a crime involving dishonor or a non-political felony.

If the member harms the organization or its reputation in any way, or attempts to exploit the organization for personal purposes.

Membership shall be terminated by a decision issued by the Founding Body by majority vote.

Article Eight: Members' Rights

Obtaining an organization identification card.

Participating voluntarily in activities, events, conferences, and seminars inside and outside Iraq.

Participating in expressing opinions and proposals in a manner that serves the organization's mission and noble objectives.

Obtaining information and periodic reports on the organization's projects.

5. Participation or contribution in workshops, training programs, and awareness-development programs organized by the organization locally or internationally.

6. Participation or contribution in publishing and writing about the activities and programs of the organization on the organization's official website or magazine, provided that the material is not political, religious, sectarian, or any content contrary to ethics.

Article Nine: Duties of Members

Adherence to the internal regulations, policies of the organization, and issued instructions.



Commitment to attending the introductory course about the organization, either in person or electronically.

Active contribution or participation in the organization's activities and programs according to one's capability.

Preserving the reputation of the organization and not using or exploiting it for personal, political, or partisan purposes.

Providing support through expertise or resources whenever possible.

Respecting members and safeguarding the organization's property.

Informing the organization's administration when changing place of residence.

Article Ten: Organizational Structure

(A) Founding Body

The Founding Body is the highest authority in the organization and consists of the founding members of the organization who signed the founding statement. It consists of three (3) members, and its powers are:

Approving or amending the organization's internal regulations.

Appointing the President of the Board of Directors, the Vice President, and members of the Board of Directors.

Supervising the work of the Administrative Body.

Submitting proposals and discussing reports.

Ratifying the resignation of members of the Administrative Body.

Dissolving the organization or merging it (when necessary).

All decisions of the General Assembly shall become effective and applicable after unanimous approval by all members of the Founding Body.

(B) General Assembly

The General Assembly consists of the four founding members of the organization, the President and members of the Board of Directors, and members who meet the membership conditions. Its powers are as follows:

Powers of the General Assembly

Determining the date of the regular meeting and holding an extraordinary meeting when needed.

Issuing the decisions necessary for the work of the organization and approving the annual reports.



Submitting proposals and discussing reports.

Discussing and formulating the general policies of the organization.

Reviewing and approving the organization's annual financial report.

(C) Board of Directors

It is the highest executive authority appointed by the Founding Body and consists of seven (7) members. The members of the three (3) founding body members are considered members of the organization's Board of Directors.

Powers of the Board of Directors

Supervising the budget and approving the financial and administrative reports.

Distributing committees and appointing a chairperson for each committee.

Supervising the activities of the organization.

Formulating and implementing the general policy, programs, and projects that are consistent with the objectives of the organization.

Supervising the work of the organization.

Approving plans and programs.

President of the Board of Directors

The President of the Board of Directors is considered the highest administrative and legal authority in the management of the organization, its legal representative, and the supervisor of its departments and activities.

Powers of the President of the Board of Directors

Chairing meetings of the Administrative Body and calling for an emergency meeting.

Representing the organization before governmental and non-governmental organizations and institutions.

Supervising the work of the organization and the committees formed.

Signing correspondence and checks.

Opening a bank account for the organization.

Officially signing contracts and correspondence.

7. Representing the organization before official authorities.

8. Calling meetings of the Board of Directors.

9. General supervision over the performance of the organization and all its committees.

Vice President of the Board of Directors

The Vice President shall act on behalf of the President in his absence and perform his duties according to the authorization and powers granted to him by



the President of the organization.

Powers of the Vice President of the Board of Directors

He shall be assigned specific responsibilities according to a decision issued by the President of the Board of Directors.

(D) Committees

The committees shall be headed by the President of the Board of Directors, his deputy, or one of the members of the General Assembly after the approval of the Board of Directors.

Powers of the Committee Chairperson

The Committee Chairperson shall be assigned specific responsibilities according to a decision of the Board of Directors.

First: Administrative Committee

Tasks

1. Managing and organizing daily administrative affairs, including incoming and outgoing correspondence, documenting activities, receiving membership applications, managing the affairs of offices, properties, and equipment of the organization, and organizing human resources affairs (members, employees, and volunteers).
2. Preparing official internal and external correspondence with the approval of the President of the Board of Directors and following up the organization's transactions with relevant official authorities.
3. Monitoring compliance with the internal regulations, work bylaws, and administrative instructions, and coordinating administratively among the various committees within the organization.
4. Organizing meeting minutes, preserving decisions of the Board of Directors, preparing periodic administrative reports, and submitting them to the Board of Directors.

(Second) Legal Committee

Tasks

Strengthening legal compliance in all of the organization's activities and carrying out all of its legal work.



Supporting the organization's efforts in the fields of health justice, human rights related to health, and environmental safety.

Providing specialized legal opinions and consultations to the Board of Directors and committees.

Reviewing and drafting the internal regulations, bylaws, and instructions of the organization.

Following up on the legal status of the organization with the NGO Directorate and other official authorities.

Representing the organization legally before judicial and quasi-judicial bodies when authorized.

Monitoring and documenting legal violations related to public health and environmental safety.

Supporting litigation efforts and legal advocacy for affected groups in accordance with applicable laws.

Preparing periodic legal reports and submitting them to the Board of Directors.

(Third) Financial Committee

Tasks

Preparing the organization's annual budget and submitting it to the Board of Directors for approval.

Monitoring revenues and expenditures in accordance with the approved budget.

Supervising disbursement operations and verifying their accuracy and legitimacy.

Organizing financial records and accounting entries according to accounting principles.

Preparing periodic financial reports and submitting them to the Board of Directors.

Following up on the organization's bank accounts.

Safeguarding the organization's funds and assets.

(Fourth) Oversight and Internal Audit Committee

Tasks

Ensuring transparency and integrity in the management of financial and administrative resources.

Monitoring compliance with the internal regulations, bylaws, and approved policies.



(Fourth) Oversight and Internal Audit Committee

Tasks

Monitoring administrative and financial risks and providing recommendations for addressing them.

Supporting the Board of Directors in making decisions based on accurate and reliable reports.

Reviewing all financial and administrative operations of the organization and ensuring their compliance with the internal regulations and approved budgets.

Auditing accounts, financial records, and accounting reports.

Monitoring financial and administrative violations and providing recommendations for their correction.

Following up on compliance with legal, tax, and accounting standards.

Evaluating the administrative performance of employees and various committees.

Preparing periodic reports for the Board of Directors that include observations and recommendations.

Monitoring the implementation of Board of Directors' decisions and ensuring the application of internal policies.

(Fifth) Scientific and Specialized Committee

Tasks

Ensuring the adoption of scientific and professional principles in all activities and programs of the organization.

Supporting the organization's directions through specialized expertise and consultations.

Contributing to raising the level of institutional performance and the scientific credibility of the organization locally and internationally.

Supporting research and documentation efforts related to public health, environmental safety, and human rights.

Reviewing and approving studies, research papers, and scientific, medical, and environmental reports before their publication or submission to official and international bodies.

Providing scientific and technical consultations to the Board of Directors and other committees upon request.



Participating in the preparation of plans, programs, and projects of a scientific or specialized nature.

Providing scientific supervision for workshops, seminars, conferences, and training courses organized by the organization.

Contributing to the preparation of guidelines and scientific protocols related to the organization's activities.

Evaluating the scientific, health, and environmental impact of implemented projects and submitting the necessary recommendations.

Supporting scientific documentation efforts for public health violations and environmental damage in accordance with international standards.

Promoting scientific cooperation with universities, research centers, and local and international experts.

Proposing research topics and field studies that serve the objectives of the organization and the targeted groups.

(Sixth) Specialized Scientific Committee for the Protection of Youth and Children from Drug Addiction and Electronic (Digital) Addiction

Communities are witnessing an increase in the spread of synthetic drugs (known as "crystal meth"), commonly referred to as electronic drugs. In addition, there is the phenomenon of digital addiction resulting from excessive use of electronic devices, games, and applications, which leads to social isolation, laziness, sleep disorders, poor academic achievement, reduced physical activity, and negative impacts on the mental health of children and adolescents.

Tasks

Protecting children and adolescents from drug use, addiction to drugs, digital addiction, and electronic addiction.

Promoting healthy and balanced lifestyles that ensure their psychological, physical, social, and educational well-being.

Providing care and rehabilitation and empowering addicted individuals to reintegrate into society while safeguarding their personal information and respecting their privacy.



(Seventh) Cultural and Media Committee

Tasks

(1) Tasks at the Local Level

Managing the organization's media identity.

Preparing and implementing the annual media strategy.

Standardizing the visual identity (logo, colors, official discourse).

Preparing an official media guide (Media Kit).

Providing media coverage for activities and events.

Strengthening the organization's presence within Iraqi society.

Disseminating the organization's mission and objectives across all governorates.

Enhancing public trust through a clear humanitarian and scientific media discourse.

Highlighting the organization's achievements, success stories, and field activities.

Documenting conferences, seminars, awareness campaigns, and field visits.

Preparing official press releases and coordinating and communicating with television channels, radio stations, and newspapers

12. Managing the organization's official website, digital platforms, and social media accounts.

13. Preparing digital content and producing awareness-raising materials.

14. Preparing media campaigns on cancer prevention and the risks of environmental pollution, whether caused by depleted uranium or other factors, and highlighting affected groups and damaged areas.

15. Writing articles and simplified scientific publications for the public on a regular basis, both in print and electronically.

16. Developing a media response plan in cases of pollution, disasters, environmental crises, or epidemics.

18. Utilizing modern scientific and technological methods and relying on advanced digital media and artificial intelligence in media work.

19. Studying community needs, directing media messages accordingly, analyzing public reactions, and developing media discourse.

(2) Cultural Tasks

1. Promoting health and environmental awareness and organizing educational seminars in universities, institutes, and schools.

2. Preparing awareness radio programs such as the project "Healthy from an Environmentally Safe Station."



3. Organizing scientific conferences and specialized forums on public health, cancer, and the environment.
4. Establishing a registered scientific and cultural journal affiliated with the organization to contribute to writing, translating, and publishing research papers and scientific studies in public health and the environment in several languages. The journal shall be edited by a board of professional media specialists, scientists, and researchers with extensive scientific experience, and linked to accredited and peer-reviewed scientific publishing platforms.
5. Building cultural partnerships and cooperation with Iraqi and international universities, institutes, and organizations concerned with public health in Iraq.

(3) Organizational and Administrative Duties

1. Preparing quarterly and annual work plans and submitting periodic reports to the Board of Directors.
2. Documenting the organization's media archive and maintaining professionalism, neutrality, and transparency.
2. Maintaining the confidentiality of patients and sensitive data.

(4) Tasks at the International Level

1. Building the organization's international image.
2. Presenting the organization as a specialized humanitarian institution in public health and environmental safety.
3. Highlighting its activities and efforts in supporting patients and vulnerable groups.
4. Documenting projects in accordance with international standards.
5. Creating media content in English and other languages.
6. Publishing reports and achievements on international platforms.
7. Preparing professional introductory files (Profile – Portfolio).
8. Opening communication channels with United Nations organizations, global health and environmental organizations, universities, and specialized research centers.
9. Participating in international conferences, seminars, and scientific forums.

(Eighth): Public Relations Committee

Tasks

1. Building and managing institutional relations through cooperation with governmental and non-governmental institutions.



2. Coordinating with local and international organizations to establish partnerships and memoranda of understanding.
3. Building relations and partnerships with human rights organizations, international health organizations concerned with global environmental safety, and international universities.
4. Arranging visits, meetings, and interviews for the organization and representing it at official meetings and events.
5. Organizing official visits and delegations inside and outside Iraq and attracting international grants.
6. Linking the organization with universities and local and international scientific research centers for the purpose of joint cooperation in the fields of health and environment.
7. Following up on correspondence and external communications in coordination with the Administrative Committee.
8. Enhancing community communication with specialized scientific, academic personalities and supporters.
9. Preparing periodic reports on external relations and activities and submitting them to the Board of Directors.
10. Coordinating with the Cultural and Media Committee regarding public discourse and media appearance.
11. Adhering to the general policies of the organization and not concluding any agreement or memorandum of understanding without the approval of the Board of Directors.

(Ninth) Public Health Committee

Tasks

1. Supporting patients and affected groups health-wise, psychologically, and socially.
2. Contributing to improving access to health and treatment services.
3. Monitoring and documenting health cases with humanitarian and rights-based dimensions.
4. Promoting health equity, especially for groups affected by wars and environmental pollution.
5. Coordinating with governmental and non-governmental health institutions.
6. Following up and assisting cancer patients and cases of congenital deformities.



7. Following up on patient cases and providing guidance and medical support whenever possible.
8. Coordinating with hospitals and specialized centers inside and outside Iraq.
9. Documenting patient cases for research, advocacy, legal, and humanitarian purposes.
10. Supporting patients and their families psychologically and socially.
11. Following up and assisting persons with disabilities.
12. Coordinating the provision of assistive devices and rehabilitation treatment.
13. Supporting their integration into society and promoting their health rights.
14. Cooperating with specialized authorities to ensure the protection of their legal and health rights.
15. Following up and assisting patients in psychiatric and mental health institutions.
16. Monitoring any violations or shortcomings in care and reporting them to the competent authorities.
17. Following up and assisting victims of wars and terrorism, especially children and women, as well as members of the armed forces.
18. Coordinating the provision of treatment, prosthetic limbs, and rehabilitation services.
19. Monitoring the health conditions of elderly patients in nursing homes and providing psychological and social support to them.
20. Supporting and assisting children in orphanages by monitoring their health and psychological conditions.
21. Contributing to improving the health environment within orphanages.

(Tenth) Specialized Committee for Supporting and Empowering Children and Women Affected by Cancer and Chronic Diseases

This committee is considered one of the main committees of the organization. It aims to promote health equity, ensure fair access to comprehensive healthcare, and provide psychological, social, and rights-based support for children and women in accordance with approved professional and ethical standards. This category represents a humanitarian, health, and social priority, especially in areas suffering from health and environmental challenges. The committee seeks to support and empower them, improve their quality of life through various care programs, and provide an integrated and sustainable support system based on specialized healthcare, community awareness, and rights advocacy.



- (1) Health Tasks.
- (2) Awareness and Educational Tasks.
- (3) Monitoring and Protection Tasks.

(Eleventh) Environment and Environmental Safety Committee Tasks

1. Monitoring and observing environmental and health conditions related to waste, pollution, and radiation.
2. Following up cases of environmental and health pollution and ensuring the safety of environmental practices.
3. Following up cases of environmental pollution in water systems and ensuring their safety and purity.
4. Documenting environmental violations and submitting recommendations for addressing them.
5. Promoting a culture of environmental safety among the community and target groups.
6. Supporting efforts to reduce environmental risks resulting from wars, heavy industries, or polluting activities.
7. Submitting recommendations to official authorities and relevant entities to protect the environment and public health.
8. Contributing to the preparation of scientific research, studies, initiatives, and sustainable environmental projects such as establishing forests, afforestation programs, combating drought and desertification, contributing to programs addressing global warming, and removing silt accumulations from rivers and cleaning them.
9. Assessing environmental risks resulting from wars, military operations, or industrial and chemical uses.
10. Providing technical and scientific consultations to the Board of Directors on environmental issues.
11. Contributing to the preparation of environmental plans, programs, and awareness campaigns.
12. Participating in the implementation of environmental projects and awareness campaigns within the community and encouraging a culture of volunteer and collective work.



13. Monitoring the compliance of institutions and companies with environmental and health standards.
14. Coordination with governmental bodies, local and international organizations in the field of environment and environmental safety.
15. Support scientific studies and research related to public health and environmental pollution.
16. Contribute to protecting society from environmental risks, including water, air, soil, industrial waste, and radioactive waste.
17. Invest in human expertise and competencies by engaging retirees, unemployed graduates, job seekers, and youth energies in implementing various programs and initiatives, in a manner that serves the objectives of the organization in community, health, and environmental development, thereby contributing to community development and the empowerment of individuals.

(Twelve) Training and Capacity Building Committee Tasks

Strengthening the capacities of the organization's members and volunteers in various fields of work and activities.

Building professional and scientific skills for beneficiaries and target groups.

Improving the level of institutional performance through continuous training.

Empowering youth, unemployed graduates, and job seekers to acquire practical skills.

Supporting educational and awareness programs in accordance with the organization's vision.

Preparing annual training plans under the supervision and approval of the Board of Directors and in coordination with other committees.

Designing and implementing workshops, training courses, and educational programs for members, volunteers, and beneficiaries.

Assessing the training and capacity-building needs of the organization's members and beneficiaries.

Cooperating with local and international experts and specialists in the fields of training, development, and awareness.

Monitoring the impact of training and submitting performance evaluation reports to the Board of Directors.



Preparing training manuals and reusable training programs.

Providing support in building individual and collective capacities for members and target groups.

Coordinating with other committees to ensure that training aligns with the needs of programs and projects.

Encouraging the participation of youth, retirees, and graduates in developmental training programs and providing them with opportunities for engagement and self-development.

(Thirteen) Programs and Projects Committee

Tasks

Strategic planning for programs and projects in a manner consistent with the objectives of the organization.

Following up on projects, evaluating their results, and submitting recommendations for performance improvement.

(Thirteen) Programs and Projects Committee

Tasks

Coordinate efforts among the various committees to ensure integration in the implementation of programs in a centralized manner.

Prepare annual plans for programs and projects in coordination with the Board of Directors and other committees.

Assess the needs of target groups and the community to ensure the design of effective programs.

Provide recommendations for improving projects and programs based on evaluation results.

Follow up on compliance with budgets allocated to projects and financial reports in coordination with the Finance Committee.

Coordinate with local and international partners in the implementation of projects.

Document experiences and lessons learned from projects to develop future programs.



(Fourteen) Monitoring and Documentation Committee

Tasks

Collect and document field data and information related to the work of the organization and target groups.

Support scientific research efforts and legal and rights-based documentation.

Provide an accurate database that assists in planning and decision-making.

Protect the rights of target groups through documenting violations and challenges they face.

Collect information and field data related to activities, beneficiaries, and affected groups.

Document violations, environmental damages, health and social issues, and humanitarian cases concerning target groups.

Prepare periodic and detailed reports on documented data and submit them to the Board of Directors and concerned committees.

Support other committees (Health, Environment, Women and Children, Programs and Projects) with accurate and documented information.

Maintain archives and reports in an organized manner to ensure ease of reference when needed.

Cooperate with local and international entities to verify the accuracy of information and data.

Follow up on the development of monitoring and documentation mechanisms in accordance with scientific and professional standards.

Contribute to the preparation of research studies and rights-based, health, and environmental reports.

Ensure the confidentiality of information and protect the privacy of target groups.

(Fifteen) Advisory Committee

The Advisory Committee is considered the highest professional reference body that provides strategic and scientific guidance to ensure the quality of the organization's programs, projects, and activities and their compliance with international professional standards, thereby enhancing transparency and credibility before partners and donor agencies of the organization, without interfering in the day-to-day executive management.



This ensures a clear separation between the advisory role and the executive role. The Advisory Committee includes an elite group of scientists, physicians, experts, and specialists in the fields of public health, environment, and other related fields.

Tasks

(1) Strategic Tasks

Providing advice regarding the vision and long-term plans, reviewing general strategies before their adoption, and evaluating the future directions of the organization.

(2) Scientific Tasks

Preparing studies and research and ensuring that activities comply with professional standards and governance and oversight tasks assigned to them.

Providing guidance and advice to the management in risk management and presenting recommendations to improve institutional performance and the overall performance of programs.

Decision-Making Mechanism

Decisions of the Founding Body shall be issued by a simple majority.

Decisions of the Board of Directors shall be issued by a simple majority.

Decisions of the General Assembly shall be issued by a simple majority.

Meeting Mechanism

The General Assembly shall hold its annual regular meeting, and the legal quorum shall be achieved with the attendance of 50% + 1 of its members. In the event that the quorum is not achieved, the meeting shall be postponed to the following week, and the meeting shall be considered valid regardless of the number of attendees.

The General Assembly shall hold an emergency meeting upon a written request from the President of the Organization or from the Chairman of the Board of Directors.

Members of the Board of Directors shall hold their regular meeting every month.

An emergency meeting of the Board of Directors shall be convened upon the invitation of the Chairman of the Board of Directors or at the request of three members.

The quorum shall be achieved with the attendance of half of the members of the Board of Directors.

Appointment Mechanism

The President of the Organization and the members of the Board of Directors shall be appointed by the Founding Body (Founders).



The Vice Chairman of the Board of Directors shall be appointed by the Founding Body (Founders).

3. The Founding Body (Founders) does not have the right to replace, remove, or dismiss the Chairman of the Organization's Board of Directors except after agreement and unanimous voting by the members of the Founding Body (three members).

4. The number of members of the Organization's Board of Directors shall be (7) members for a period of (4) years.

5. In the event that all founders cease participation, resign, or pass away, the General Assembly of the Organization shall automatically replace them and enjoy all powers of the Founding Body.

Mechanism for Amending the Internal Bylaw:

The mechanism for amending the internal bylaw falls within the authority of the Board of Directors and shall be approved by a majority vote of one-half plus one (+1).

Determining the Authority or Committee Responsible for Appointing Employees and Workers within the Organization and Setting Their Wages:

The authority to appoint employees and workers in the organization, determine their wages, and dismiss them rests with the Chairman of the Board of Directors of the Organization.

Article Eleven:

Financial Resources of the Organization.

1. Membership subscriptions. amounting to (25,000) Iraqi Dinars annually.

2. Revenues generated from the organization's activities and projects.

3. Donations, cash contributions, and in-kind contributions from individuals or institutions, inside or outside Iraq, provided they are unconditional and do not conflict with applicable laws.



4. Grants, gifts, and financial support provided by governmental bodies and local and international non-governmental organizations.
5. Revenues from activities and projects implemented by the organization in a manner consistent with its non-profit objectives.
6. Government support allocated to non-governmental organizations in accordance with applicable laws and regulations.
7. Gifts and bequests granted to the organization in accordance with legal principles.
8. Any other legitimate resources approved by the Board of Directors and not in conflict with applicable laws.
9. The organization may not accept any financial resource that violates Iraqi laws or conflicts with its humanitarian objectives.
10. The financial resources are the property of the organization and may not be disposed of except in accordance with the internal bylaw and the decisions of the Board of Directors.

Article Twelve: Dissolution, Merger, Division, and Transfer of Funds within the Organization

(A) The authority responsible for making the decision to dissolve, merge, divide, or transfer funds within the organization is the Founding Body of the Organization, i.e., the three founders.

(B) After the dissolution of the organization, its assets shall be transferred to an institution, center, or organization with similar objectives and activities and

registered with the Non-Governmental Organizations Directorate, selected by the Chairman of the Board of Directors and approved by half of the members of the Board of Directors.



Article Thirteen: First

Mechanism for Opening Branches of the Organization

The organization has the right to open branches inside and outside the Republic of Iraq.

The authority responsible for opening branches is the Board of Directors, and the decision shall be issued with the approval of half plus one (+1).

The members of the branch Board of Directors shall be appointed by the Chairman of the Board of Directors of the Organization, with a total of (7) members for a term of (4) years.

Membership of the branch Board of Directors shall be terminated by a decision of the Chairman of the Board of Directors or upon the request of the Founding Body, by majority vote, in the following cases:

- (A) Death.
- (B) Resignation.
- (C) Absence from three consecutive meetings.
- (D) Failure to comply with the internal bylaw.

Secondly:

The Head of the Branch Shall Be Granted the Following Authorities:

Managing and supervising the branch.

Signing correspondence issued by the branch.

Representing the organization in the governorate where the branch is located and attending conferences, seminars, initiatives, and campaigns.

Following up on and implementing decisions issued by the Board of Directors of the main organization.

He has the right to authorize one of the branch Board members to carry out his duties during his absence through a written order.

The branch shall be financially and administratively linked to the General Administration and the Board of Directors of the headquarters.

The authority responsible for closing the branch is the Board of Directors of the headquarters, and the decision shall be issued by the Chairman of the Board of Directors of the organization, with the branch's funds transferred to the headquarters.

